

**Cyngor Cymuned Cwmllynfell Community Council**



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**You are summoned to attend the General Meeting of Cwmllynfell Community Council to be held Hybrid from Brynlllynfell Chapel Vestry on Thursday 20<sup>th</sup> July 2023 6.30pm**

**Minutes**

**Cllr M Scarll (Chairman)**  
**Cllr H Jones (Vice Chairman)**  
**Cllr D Thomas**  
**Cllr C James (Borough Member)**  
**Cllr L Salmon**  
**Cllr H Lewis**  
**Cllr D Watkins**

**S Daniel - Clerk**

**1. Apologies for Absence**

Apologies for absence were received from Cllr Martin Evans

**2. Declarations of Interest**

Cllr C James declared an interest in item 6 as a member of the planning Committee and left the meeting whilst the application was discussed

**3. Minutes of the Meeting held on 15<sup>th</sup> June 2023**

**RESOLVED:** To approve the minutes as an accurate record of the meeting

**4. Matters arising:**

**a. Grant Funding Applications: YGG Cwmllynfell**

The Clerk advised that following the last meeting she had clarified with the school the position on where the defibrillator would be housed and as it was internally to the school the Community Council therefore funded for the defibrillator only. She further advised that communications had been received from the Headteacher expressing how grateful the school were to be awarded the funding to enable them to purchase life saving equipment for the school which would benefit the staff, pupils and also the wider community.

**5. Financial Matters**

**a. Payment of Accounts – July 2023**

Sarah Daniel	Salary	661.36
HMRC	Income Tax	156.41
NEST	Pension	54.74
O2	Mobile Phone	32.70
Viking Direct	Ink / Paper	213.40
Play Safety Limited	Play Parks Inspection	270.00
Wales Audit Office	Audit for 21-22	250.00
Amazon	Laptop Charger	26.99

## b. Statement of Quarterly Accounts – Q1 (April to June 2023)

The clerk presented the 2023-24 Q1 accounts for members information and approval.

Members raised a query in relation to the funds received from the Cemetery and asked if this could be ringfenced going forward for future cemetery works as a number of complaints were being received at the current state of the cemetery. The Clerk agreed to make these arrangements within the budget. She advised that all funds received through charging at the cemetery would in the future only be spent within the cemetery.

**RESOLVED:** Members agreed that the accounts presented represented an accurate reflection of the Councils accounts.

## 6. Planning Matters

### [Application 2023/ 0536](#)

Site on the Corner of  
Is – y – Brynnau and Lewis Avenue  
Cwmllynfell  
Swansea

**RESOLVED:** No comments or concerns were raised in relation to the above application

## 7. Reports

### a. Cemetery Fees and [Policy Review](#)

The Clerk presented the proposed revised fees for the cemetery and also provided comparable prices charged by neighbouring authorities. She advised that whilst raising the fees was not a choice the Community Council wanted to make, it was necessary if Members want to improve the standard of maintenance and groundwork of the cemetery to a standard that the public and bereaved families deserve when visiting loved ones.

A Member agreed and stated that whilst raising fees will be unpopular, they would like to use any funds raised from increased fees put back into the cemetery so the maintenance and grass cutting can be improved. The clerk advised that if Members were in agreement, and in keeping with the earlier item on the quarterly accounts, all funds raised from the cemetery can be ring fenced and only spent on works within the cemetery. She also reminded members that the grounds maintenance contract is due for renewal in March 2024

One member queried the charge of scattering of ashes on an already purchased grave. The Clerk replied that this was a historic standing charge but not one that had been charged

**Sarah Daniel – Clerk to Council**

**Members: Cllr M Scarll, Cllr H Jones, Cllr M Evans, Cllr D Thomas, Cllr C James, Cllr D Watkins, Cllr L Salmon, Cllr H Williams, Cllr H Lewis**

for in the 5 years that she had been a clerk for the Community Council. Members requested that this be removed from the charging list.

**RESOLVED:** To approve the new charges, subject to the removal of the scattering of ashes charge and to agree the policy with no changes.

**b. Grant Policy Review**

Members discussed the current grant policy and no concerns were raised in relation to it. Members asked that this come back to the next meeting so they can discuss the way in which grant funding is awarded to out community halls, as concerns have been raised that the halls need support and funding with general running costs, rather than projects.

RESOLVED: For members to consider a way forward and to raise at the meeting in September

**c. Heritage Board – Cwmllynfell**

The Chairman advised that he had been approached by the hall for funding support to repair the heritage board, outside the hall. The Chairman advised that he had obtained a quote of £450 to undertake the repairs and that whilst the Community Council consider the funding to halls this would be a nice gesture to the hall.

Members agreed and commented that the board was in a state of disrepair and it needed to be repaired before it became a danger to the public, especially coming into the the winter months.

RESOLVED: To agree to fund the repairs to the Heritage Board

**d. Borough Member report**

Cllr C James advised of a potential parliamentary boundary review ahead of the next round of elections. AS soon as any more information is received it would be circulated to Members.

**8. Date and Time of next meeting**

21 September 2023 6.30PM location -TBC

**9. Urgent Business**

A Member commented on the barrier baskets opposite the hall in Cwmllynfell and that they were now very full and receiving complaints. Members discussed and agreed that the barrier baskets in question could be removed and moved to the Cwmllynfell sign. 3 Members volunteered to remove the baskets and relocate them. The Clerk advised that if the removal was not possible to contact her and she will make other arrangements to have them moved.