



Minutes of the Annual General Meeting of Cwmllynfell Community Council held Hybrid on Thursday 23rd May 2024 6.30pm

Municipal Year 2024-25

Cllr H Jones (Chairman)
Cllr M Scarll (Vice Chairman, Chairman presiding)
Cllr H Williams
Cllr M Evans
Cllr H Lewis
Cllr C James
Cllr L Salmon

1. Election of Chairperson and Declaration of Acceptance of Office

RESOLVED: To elect Cllr H Jones as Chairman for the 2024-25 Municipal Year. As Cllr H Jones was having technical issues, Cllr M Scarll chaired the meeting.

2. Election of Vice Chairperson and Declaration of Acceptance of Office

RESOLVED: To elect Cllr M Scarll as Vice Chairman for the 2024-25 Municipal Year

3. Apologies for Absence

None received – Cllr D Thomas, not in attendance

4. Declarations of Interest

None received

5. Meetings of the Community Council – Dates, time, location

RESOLVED: For meetings of the Community Council to be held usually on the third Thursday of each month either in person or remotely. In line with the Local Government and Elections Wales Act 2021, all meetings will be offered to ensure remote attendance is possible when requested

6. Appointment of Representatives on Outside Bodies

- a. Governing Bodies of Local Schools – Cllr D Thomas
- b. One Voice Wales – to be offered to all Members depending on availability
- c. Neath Port Talbot County Borough Council - Liaison Forum – Cllr C James
- d. South Wales Police - Spotlight on Police Meetings & Partnerships and Communities Together (PACT) Meetings – To be offered to all Members depending on availability
- e. Gwrhyd Quarry - Cllr H Williams & Cllr M Scarll

7. Minutes of the Meeting held on the 18th April 2024

RESOLVED: To approve the minutes as a true and accurate record of the meeting.

8. Financial Matters

a. Payment of Accounts May 2024

RESOLVED: To approve the payments listed below

Sarah Daniel	Salary	694.76
HMRC	Income Tax	165.08
NEST	Pension	57.78
O2	Mobile Phone	13.20
Zurich Municipal (Long Term Agreement)	Insurance	978.85
Audit Wales	22-23 Audit	200.00
Bluehost	Website domain	48.00

b. Grant Application(s) (report attached)

The Clerk referred Members to the attached [report](#) and asked them to consider the information before them.

Application 1: Cwmllynfell Hall Bowls Club

The clerk advised Members of the following:

Grant application has been received from **Cwmllynfell Hall Bowls Club for £1829**. This is a newly formed club with a purpose of encouraging new younger, inexperienced players to the sport. The aim is to teach them the sport so they can play in league competitions at a higher level as they progress.

- The grant is to purchase clothing and shoes to encourage people to play who would not otherwise play due to the costs associated with the sport. Quotes have been received by the clerk though she advised that quotes were not required as the items requested fell below the £500 threshold for each item.
- The club has not applied or secured a grant from the CC previously as this is a new venture / club / start up
- The Club has applied and secured a grant from NPTCBC under the East Pit Scheme for the purchase of new equipment. NPTCBC are supportive of the initiative
- Accounts for the club are not available as this is a new start up

Therefore based on the above the clerk recommended approval of the grant.

A Member raised concerns that the players of the club had already purchased their kit and were seen wearing it. The Clerk advised that the application was submitted to the Council back in March but was deferred due to it being outside the grant policy window for applications. She advised that The Club had an agreement with the supplier that they would be invoiced and they could be paid at a later date. She advised that should the grant not be approved, the cost of the kit would be passed on to players.

Some Members considered that the players should be paying for their own kit and if they want to play a sport, they should be expected to pay for their kit and that players can wear a more affordable kit. The Clerk reminded Members of the nature of the application, that the grant was for assistance to encourage those that would usually be put off by taking up a sport due to associated costs, and for players to look and feel part of a team and not to have to turn up not wearing matching kit.

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Members: Cllr Hugh Jones, Cllr Martin Evans, Cllr C James, Cllr Mat Scarll, Cllr Delyth Thomas, Cllr Helen Williams, Cllr Louise Salmon, Cllr Helen Lewis

Members queried the sum sought for the shoes and were concerned how this would be managed by the club as they could not hold shoes in stock without knowing players sizes.

Members considered that the club was seeking a large sum of money and agreed to fund the costs in part as they felt the players should also contribute to the cost of the kit.

RESOLVED: To approve the grant in part due to the reasons outlined above and award £1000

Application 2: Cwmllynfell RFC Juniors

Grant application received from Cwmllynfell RFC Juniors for £1180. This is also a very new team which is rapidly growing thanks to the work of the volunteers who run it.

- The Club would like to purchase new kit for their players and not pass the cost on to them.
- The Club has already secured £800 in funding from various other local businesses.
- The club has not applied to the CC previously
- No accounts are available as this is a new club

Therefore based on the above, the clerk recommends approval

A Member asked if as part of the application the Community Council's logo would be displayed on the kit. The Clerk advised that this was not the case as the application was for new kit and not sponsorship

RESOLVED: To agree the grant in full

c. Internal Audit

Item deferred until the next meeting as the internal audit had not been returned

9. Planning Matters

None received

10. Reports

a. Rhiwfawr Hall – Lease

The clerk advised that the current lease was due for renewal and had approached the Hall Committee to understand if they wish to renew the lease for a longer time period than one year. The Clerk advised that if both parties were happy with the arrangement that a 3 year lease can be signed.

RESOLVED: to extend the lease for a three year period until 2027

b. Rhiwfawr Investment

Members considered the attached [report](#). The Vice Chairman proposed the item be deferred to a future meeting until quotes and options had been received for the basketball court. Members agreed with the suggestion. A Member advised that funding for the initiative may be available from the National Lottery Funding which the clerk agreed to explore once quotes had been received and Members agreed which options to progress.

The Clerk sought approval to continue with the repair of the fence, as agreed at a previous meeting of the Council. Members agreed with this recommendation

RESOLVED: To approve the commencement of repair to the next part of the fencing along the field in Rhiwfawr, as detailed in the report.

11. Urgent Business

Cllr C James wished to advise Members of the following:

- A bin had been requested outside of the Cemetery, awaiting a response from NPTCBC
- [Waste Strategy Consultation](#) was now live for Members to share with residents
- Highways resurfacing would shortly take place in Rhiwfawr.

Meeting closed 19:15