

**Cyngor Cymuned Cwmllynfell Community Council**



**26 Ffordd Yr Hebog, Parc Derwen, Coity, Bridgend, CF35 6DH**

**☎ 07714 788429**

**E.bost/E.mail: cwmllynfellcc@gmail.com**

**http://www.cwmllynfell.cc**

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**Minutes of the General Meeting of Cwmllynfell Community Council held Hybrid from Rhiwfawr Hall on Wednesday 26<sup>th</sup> June 2024 6.30pm**

**Cllr H Jones – Chair  
Cllr M Scarll  
Cllr H Lewis  
Cllr M Evans  
Cllr C James  
Cllr D Thomas  
Cllr H Williams**

**1. Apologies for Absence**

Cllr L Salmon

**2. Declarations of Interest**

Councillor D Thomas and Cllr C James declared an interest in item 4b as Governors of the school. Cllr D Thomas left the meeting whilst this item was considered as the governor appointed by the Community Council.

**3. Minutes of the Meeting held on 23<sup>rd</sup> May 2024**

**RESOLVED:** To approve the minutes as an accurate record of the meeting

**4. Financial Matters**

**a. Internal Audit**

**RESOLVED:** To note the internal audit as presented and reflected in the Annual Return

**b. Annual return 23-24**

**RESOLVED:** To approve the Annual return as presented

**c. Payment of Accounts and Bank reconciliation – June 2024**

Sarah Daniel	Salary	662.81
HMRC	Income Tax	165.08
NEST	Pension	57.78
O2	Mobile Phone	14.35
KLG Financial Services	Internal Audit	150.00
Wrenvale	Grounds Maintenance	Awaiting invoice
Quids Inn	Pot plants	Awaiting invoice
YGG Cwmllynfell	CC Grant	1500.00
J Knight	Donation Request	100.00

## **Bank Reconciliation**

Opening Balance 31 March 2024 = £75,021  
Payments made = £12,729.44  
Payments received = £16,950.00  
31 May 2024 = £79,241.95

**RESOLVED:** To approve the payments and bank reconciliation as presented

### **d. Grant application**

*Cllr D Thomas left the meeting*

The Clerk advised that a Grant application had been received from **YGG Cwmllynfell for £3000**. When the application was initially received, no quotes had been provided to the clerk. The Clerk then requested that quotes be provided, in particular for the higher cost items. She advised that currently, no quotes have been received for the work to be undertaken. The clerk summarised the following:

- The grant is to purchase equipment, storage sheds and clothing to develop a community garden area for the pupils to engage and learn with members of the wider community.
- The school has not applied or received any other grant funding for this project
- The School bank accounts have not been sought as this sits outside the curriculum activity.

The clerks recommended to **approve** the grant, in part to the sum of £1500 for the reasons outlined below:

- In line with the grant policy and form completed with supporting documentation supplied
- Budget available
- Quotes provided, though not required for all items
- The proposed £1500 covers all quoted items, plus a small contingency which would be expected with this type of project
- No quote has been provided to undertake the work, though they have been sought. The School can reapply (only quotes will need to be supplied, full application not required again) for this part of funding once quotes have been received to ensure accurate funding is awarded, as can be demonstrated in the application, estimates can vary greatly.

Following discussion it was **RESOLVED** to award the grant in part to the sum of £1500, should quotes be received or the cost of undertaking the work, the school will be able to apply again.

*Cllr D Thomas returned to the meeting*

### **e. Donation request**

The clerk advised of a request for a donation had been received for a child residing within Cwmllynfell who was representing Wales in the European u18s mounted games championships in France in August.

The Clerk recommended the following:

- To donate £100
- To review the grant policy when this window has closed to include a section for donations

**RESOLVED:** To accept the Clerks recommendation

## **5. Planning Matters**

None received

## **6. Reports**

### **a. Electric Box Painting**

A quote had been received for £1350 to undertake the painting of the 3 electric boxes – 2 in Cwmllynfell and one in Rhiwfawr.

Following discussion it was **RESOLVED** to:

- Cllr C James and Cllr D Thomas to raise as an item in the next Governors meeting as a way to involve the children in the design of the artwork
- The Clerk to seek funding for the project

### **b. Summer Skateboard session**

Not taking forward

### **c. Rhiwfawr Investment**

The clerk referred Members to the report and sought approval to proceed with the repair to the BMX Track at a cost of £8400 and to discuss how they wished to proceed with investment in the field

Following discussion it was **RESOLVED** to undertake the repairs and maintenance required to the bike track to make safe.

To not progress with the proposals for the field due to the high costs

### **d. Grounds Maintenance – Cemetery composting and Flowers**

The Clerk updated Council on the following:

- Hanging baskets completed
- Cemetery had been cut
- Rubbish due to be collected on Friday – sign will be made up
- Plant pots completed – 6 in Cwmllynfell, 3 in Rhiwfawr

### **e. Borough Member report**

Road re-surfacing in Rhiwfawr had been delayed due to drainage issues.  
No date had been set yet for works the work in Railway Terrace

## **7. Date and Time of next meeting**

Thursday 18<sup>th</sup> July 6.30PM – Rhiwfawr

## **8. Urgent Business**

**Sarah Daniel – Clerk to Council**

**Members: Cllr H Jones, Cllr M Scarll, Cllr M Evans, Cllr D Thomas, Cllr C James, Cllr L Salmon, Cllr H Williams, Cllr H Lewis**

Please advise Chair and clerk of urgent business 24 hours prior to the meeting