

Cyngor Cymuned Cwmllynfell Community Council



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You are summoned to attend the General Meeting of Cwmllynfell Community Council to be held Hybrid from Rhiwfawr Hall on Thursday October 18th 2024 6.30pm

Agenda

1. Apologies for Absence

Cllr M Scarll and Cllr L Salmon

2. Declarations of Interest

None

3. Minutes of the Meeting held on 18th July 2024

RESOLVED: To approve as a true and accurate record of the meeting

4. Financial Matters

a. Payment of Accounts and Bank reconciliation – August, September and October 2024

Payment of Accounts August 2024

Sarah Daniel	Salary	662.81
HMRC	Income Tax	165.08
NEST	Pension	57.78
O2	Mobile Phone	14.35
Imperative Training and Defib Shop	Replacement Defi Pads – Rhiwfawr Hall	91.20

Payment of Accounts September 2024

One Voice Wales	Membership	221.00
NPTCVS	Membership	10.00
Sarah Daniel	Salary	662.81
HMRC	Income Tax	165.08

In line with the Local Government and Elections
(Wales) Act 2021 these minutes are duly published as
draft and will be formally agreed at the next meeting of
Council.

O2	Mobile Phone	14.35
GP Environmental	Rhiwfawr Fencing	2541.60
NEST	Pension	57.78
GP Environmental	Repair Bike Track – Rhiwfawr	8400.00
Wrenvale Landscape	Contractual Grounds maintenance & Litter collection	1987.50
Wrenvale Landscape	Supply of Flowers – Hanging Baskets	330.00
Wrenvale Landscapes	Watering of baskets – 12 visits x £30	432.00
Quids INN	Supply of Plant pots	Tbc

Payment of Accounts October 2024

Sarah Daniel	Salary	662.81
HMRC	Income Tax	165.08
NEST	Pension	57.78
O2	Mobile Phone	14.35
Wrenvale Nurseries	Water Hanging Baskets 1 st -20 th Sept	90.00
	Grass cutting and Bin Collections quarterly fee	1987.50
	Removal of trees	180.00
	Removal of rubbish	80.00
Quids Inn	Summer Planting	1377 (50% discount agreed on the 7 late planters)
Audit Wales	2021-22 Audit Fees	250.00
Marie Curie Cancer Care	Donation Request	100.00
Royal British Legion	Poppy Appeal	100.00
The Sign Shop	Playground Signs	72.75

b. Donation Request

The clerk advised of a request for a donation from a local lady who was undertaking a charity trek for Marie Curie Cancer Care. The Members discussed the request and agreed to donate £100 from the Community Council and agreed that she was raising money for fantastic cause.

RESOLVED: Clerk to make £100 donation

c. Loan Request

The Clerk advised of a request received from Cwmllynfell Hall for an interim loan to pay contractors to install a new heating system. The Hall had secured a grant from NPTCBC but the clause of the grant was that no monies would be paid until the work had been completed.

A Member asked what the Community Council policy was regarding loans. The Clerk replied that the Community Council does not have a loan policy in place, just the current grant policy.

Another Member asked if this is something the Council had done before and how did we ensure the money was returned. The Clerk replied that it was not something the Council had done previously as they were not approved creditors. She advised that if it was to be approved she would need to seek legal advice to draw up a contract to ensure funds would be returned at a mutually agreed time.

Members discussed and were concerned at the potential legal costs associated with involving legal advice. They also commented that as the Community Council do not have a policy in place, this is not something they should approve. They were also concerned about setting a precedent for future requests.

RESOLVED: To decline the request for a loan payment

5. Planning Matters

None received

6. Reports

7.

a. Annual Report 2023-24

The Clerk presented the Council's Annual report for approval on the Council's website and advised this is a statutory obligation that the Council must publish each year.

RESOLVED: To approve the annual report

b. Skate Park

The Clerk advised that she had spoken with Wrenvale and they had advised that since the end of the summer holidays the litter issue had improved. Wrenvale had advised that they attended the playground weekly throughout the summer to empty the bins and litter pick. Each time they visited there was a lot of litter, but bins empty so had not been used.

Members discussed putting up signs to ask to put litter in the bin, and also not to take glass

in the park as this was a danger as much broken glass had been left in the park during the summer. Members also discussed getting the school involved in designing a sign to ask that their park is kept clean and tidy. The Members that are school Governors agreed they would raise this at their next meeting

RESOLVED: Clerk to order signs to say put litter in bins provided and no glass allowed. Governors to also raise at next meeting.

c. **Seasonal Activities**

It was discussed to put in place the usual two trees and Christmas wraps.

Selection boxes will also be purchased for the school.

Members to find out if there are volunteers willing for a Christmas parade and the Community Council can make a donation towards the costs.

d. **Winter planting**

It was agreed not to take forward winter planting of the pots this year.

e. **Remembrance Service and Donation**

Clerk to purchase wreath and make up the donation to £100. The Chairman will attend the remembrance service at the Hall on Friday 8th November.

f. **Borough Member Report**

The Borough Member advised of the following:

- Critical Bleed kits will be available to purchase at a cost of £95 per kit and are designed to be placed in defibrillator cases. Cllr James to forward email to clerk.
- TCC liaison forum meeting – budget TCCs will be consulted shortly and difficult decisions will need to be made.
- A meeting with Highways will be undertaken shortly so please advise borough member of any issues.

8. Date and Time of next meeting

Thursday 21st November 6.30PM – Rhiwfawr Hall

9. Urgent Business

Please advise Chair and clerk of urgent business 24 hours prior to the meeting