

# Cyngor Cymuned Cwmllynfell Community Council



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## Minutes of the General Meeting of Cwmllynfell Community Council held Hybrid from Cwmllynfell RFC, Bryn Road on Thursday 17<sup>th</sup> July 2025 6.30pm

### Minutes

**Cllr M Scarll – Chairman**

**Cllr S Howells**

**Cllr D Thomas**

**Cllr H Jones**

**Cllr C James**

**Cllr K Williams**

#### 1. Apologies for Absence

Cllr C Lewis, Cllr E Davies, Cllr E Thomas Howells and Cllr H Williams. The clerk advised that Cllr Martin had this evening tendered his resignation from the Community Council due to work commitments. The Community Council thanked Cllr Evans for his many years of support and dedication to the Community. The Clerk advised that a vacancy would now be advertised for the Cwmllynfell Ward.

#### 2. Declarations of Interest

None received

#### 3. Minutes of the Meeting held on 19<sup>th</sup> June 2025

**RESOLVED:** To approve the minutes as an accurate reflection of the meeting

#### 4. Financial Matters

##### a. Payment of Accounts and Bank reconciliation – July 2025

Sarah Daniel	Salary	684.89
HMRC	Income Tax	170.89
NEST	Pension	59.81
O2	Mobile Phone	15.42
Play Safety Limited	Playground Inspection	288.00
GP Environmental	Cwmllynfell Skate Park fence repair	300.00
KLG Accounts	Internal Audit	150.00
One Voice Wales	Member Training	42.00 42.00
Wrenvale	Community Planting Day	171.60
	Hanging baskets	660.00
	Water hanging baskets	384.00
	Quarterly grounds maintenance	1987.50

##### b. Internal Audit 2024-25

The Clerk advised that the internal audit had been received back and it was noted that the Community Council should have a Financial Risk Register in place which the clerk had now actioned.

c. **Financial Risk Register**

The Clerk presented the financial risk register to Members which she advised should be reviewed at regular intervals.

**RESOLVED:** To accept and note the Financial Risk Register

d. **Q1 Accounts 2025-26**

The Clerk presented the Q1 accounts to Members for consideration and approval. She highlighted income from the cemetery, payments under Parks owing to the repair of the fence in Rhiwfawr.

**RESOLVED:** To approve the accounts as an accurate record of the Council's financial position

**5. Planning Matters**

None received

**6. Reports**

a. **Community Survey**

The survey was presented to Members and noted that engagement with younger residents requires work in the future as respondents in this area was low. A youth representative on the Community Council was considered by Members and the clerk agreed this could be an option should Members wish to take forward.

b. **Skate Park**

The clerk advised that she had been successful in securing a grant of £20,000 from the National Lottery to undertake work in the Skate Park, specifically to focus on improvements to the fence and safety surfacing. Increasing the height of the fence will require planning permission and will take a while, however the Chair and the clerk were already making enquiries.

A Member asked if there was a possibility that the disused and overgrown land could be used as Community Gardens. Clerk agreed to enquire and would start with finding out if an extension to the lease to cover that area was possible. She advised that whilst this was not budgeted for, it is something that could be looked into in the future and hoped this kind of project would be eligible for grant funding.

c. **Christmas 2025**

A Member with basic first aid at work qualification was satisfactory to the Borough Council for the parade which a Member has and volunteered to support the event. The Clerk will undertake a risk assessment for the event. Members discussed Lights for the planters, trees and hall.

**7. Date and Time of next meeting**

Thursday 18<sup>th</sup> September 2025 6.30PM

## **8. Urgent Business**

Please advise Chair and clerk of urgent business 24 hours prior to the meeting