

Cyngor Cymuned Cwmllynfell Community Council



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Minutes of the Annual General Meeting of Cwmllynfell Community Council held Hybrid on Thursday 21st May 2026 6.30pm at Rhiwfawr Hall / ZOOM

Municipal Year 2026-27

Cllr M Scarl – Chairperson
Cllr E Davies – Vice Chairperson
Cllr S Howells
Cllr E Thomas Howells
Cllr D Thomas
Cllr C James
Cllr C Lewis

Minutes

1. Election of Chairperson and Declaration of Acceptance of Office

RESOLVED: To elect Cllr M Scarll as Chairperson for the Municipal Year

2. Election of Vice Chairperson and Declaration of Acceptance of Office

RESOLVED: To elect Cllr E Davies as Vice Chairperson for the Municipal Year

3. Apologies for Absence

Cllr K Williams

4. Declarations of Interest

In accordance with the code of conduct, Cllr E Davies declared a prejudicial interest in agenda item 10d as the fundraising day was in memory of a close family member. Cllr Davies left the meeting whilst this item was discussed.

5. Meetings of the Community Council – Dates, time, location

RESOLVED: To continue to hold meetings on the third Thursday of the month at 6.30PM, unless otherwise agreed with Members. It was agreed that a degree of flexibility would be maintained in accordance with Members availability.

6. Appointment of Representatives on Outside Bodies

- a. Governing Bodies of Local School – Cllr M Scarll
- b. One Voice Wales – Cllr C James
- c. Neath Port Talbot County Borough Council - Liaison Forum – Cllr E Davies

Members: Cllr C James, Cllr M Scarll, Cllr E¹ Davies, Cllr E Thomas-Howells, Cllr Delyth Thomas, Cllr C Lewis, Cllr K Williams, Cllr S Howells

- d. South Wales Police - Spotlight on Police Meetings & Partnerships and Communities Together (PACT) Meetings – Cllr E Thomas Howells
- e. Gwrhyd Quarry – Cllr M Scarll, Cllr E Davies

7. Minutes of the Meeting held on the 16th April 2026

RESOLVED: To approve the minutes of the meeting as a true and accurate record

8. Financial Matters

- a. Payment of Accounts May 2026

Sarah Daniel	Salary	737.17
HMRC	Income Tax	176.36
NEST	Pension	61.72
O2	Mobile Phone	16.60
Zurich	Insurance	990.10
Cwmllynfell Hall	Utility Support	500.00
CCS Solutions	Planning Consultancy Fee – Llynfell Park	2400.00
Cwmllynfell RFC	Donation	500.00

- b. End of Year Accounts 2025-26 Amendment

The clerk presented the end of year accounts with an amendment to what was previously agreed. She highlighted that a £3000 grant that had been awarded from unallocated reserves had not pulled through into the final figures but this had now been amended.

RESOLVED: To approve the amendment to the end of year accounts

- c. Insurance Renewal Quotes

The Clerk advised that the three-year Long-Term Agreement with Zurich Municipal insurance was ending in June and therefore a new agreement and quotes were sought.

She advised of three quotes that had been received to enter into a further 3 year long term agreement which demonstrated the best value for money and reassurance for the Community Council. The quotes received were

- Company 1 - 1316.00
- Company 2 – 990.00
- Company 3 – awaiting

She advised Members that the quotes provided were of comparable cover across the board.

RESOLVED: To renew the insurance based on the lowest quote received.

9. Planning Matters

[P2026/0267 | Proposed single storey front porch extension. | 9 Samuels Road Cwmllynfell Neath Port Talbot SA9 2GT](#)

RESOLVED: No objections were received from Members in respect of the above application

10. Reports

a. Draft 25-26 Annual Report

RESOLVED: To approve the draft report for publication

b. Skate Park

The Clerk advised that the planning application to increase the height of the fence had been submitted and it was thought that the process would take approximately 8 weeks to complete.

c. Seasonal Planting

Members were advised that the planting day would take place on 26.06.2026 with the school also being involved.

The Chair advised that he had retained the equipment purchased from the previous year but advised that additional watering cans and forks were needed this year

d. Cwmllynfell RFC Fundraising Day

Cllr E Davies left the room while this item was discussed.

RESOLVED: To contribute £500 funding towards the event on the 6th June 2026

e. Christmas 2026

Pantomime / Christmas parade day – to be held on Sunday 6th December

Community Council to discuss funding requirements at next meeting

Christmas lights to be sourced for Rhiwfawr and for railing outside Cwmllynfell Hall.

Trees will continue as was for 2025, with scope for bigger trees this year.

11. Urgent Business

None received